

Dear Friends,

On behalf of nearly 400 local Rotarians, we invite you to join us for the 36th Annual Rotary Mid-Columbia Duck Race taking place on **Saturday, September 14, 2024** from **10 a.m. to 1 p.m.** at Columbia Park near the Lampson Pits in Kennewick. The duck race has helped to raise close to \$3 million dollars since its inception going back to support community and human service projects and organizations as well as student education, in the Tri-Cities communities!

To participate (for sponsors and non-profits) - you will be provided with a 10'x10' space to set up an informational booth or static display to share information about your organization's programs to those in our community. We would like to encourage you to host a *hands-on and free activity at your booth for children and families*. This could be anything you wish including, but not limited to, crafts and games like bobbing for apples, sack races, face painting, coloring, reading or other fun activities. Giveaways like balloons, stickers, color books, etc., are popular too.

Use the enclosed participant form to secure your space for no fee. If the City of Kennewick requires more information from you, we'll provide that information to you upon receipt of your application.

Food vendors are required to pay \$15 for a blanket business license unless a copy of your City of Kennewick business license is included with your participation form. If you are selling anything, you are required to have a business license to do so. You must also be in compliance with the Health Department standards for temporary food service. We've attached some information from BFHD to this letter. Also, refer to City of Kennewick guidelines for mobile vendors: https://www.go2kennewick.com/1241/Vehicle-Based-Food-Business. Complete the enclosed participation form and return by September 1st so that we ensure we have space available for you. Email your completed form to lori.miller@scouting.org or mail to 8478 W Gage Blvd, Kennewick, WA 99336.

When participating on Duck Race day, you should plan to bring everything you will need for your booth including pop up tents (for shade or rain), tables, and chairs, electrical cords, etc. **Nothing but space and electrical access will be provided, if needed.** This event will take place RAIN OR SHINE, so please plan accordingly. If you have any questions about participating at the Mid-Columbia Duck Race, please contact event coordinators at tcduckrace@yahoo.com or tori.miller@scouting.org. You may also call Lori at (509) 735-7306 with any questions.

We look forward to your participation and seeing you in September at the Duck Race! For more info: www.tcduckrace.com.

